

THE PROVISION OF CUPPS/CUSS SYSTEMS II

INVITATION TO SUBMIT FINAL TENDERS
NEGOTIATION PROCEDURE WITH PUBLICATION

File number: 0227006132
Tender procedure No: Z2019-041989
Contracting Authority profile: <https://zakazky.cah.cz/>

I. CONTRACTING AUTHORITY - BASIC INFORMATION

I.1. Identification of the Contracting Authority

Letiště Praha, a.s.

Registered office: K Letišti 1019/6, 161 00 Prague 6

Company ID: 28244532

Registration in the Commercial Register: Municipal Court in Prague, Section B, Insert 14003

I.2. Contact person of the Contracting Authority

I.2.1. For the purposes of the Public Contract Tender (as defined below), the Contracting Authority designates the following contact person:

Ondřej Němeček

I.3. Reference to the published notice of commencement of the tender procedure

<https://zakazky.prg.aero/vz00002182>

II. TENDER DOCUMENTATION AVAILABILITY

II.1. The Tender Documentation (hereinafter referred to as the “**TD**”) related to the procurement procedure for the public contract called “CUPPS/CUSS Systems II” (hereinafter referred to as the “Public Contract” only) was created by the Contracting Authority in conformity with the respective provisions of concerned legal regulations, in particular Act No. 134/2016 Coll., the Act on Public Procurement, as amended (hereinafter referred to as “**ZZVZ / PPA**”).

II.2. The Contracting Authority declares that TD including its appendices shall be accessible in line with the conditions of the APP by remote access without any limits through publishing under the Contracting Authority’s profile, available at: https://zakazky.prg.aero/contract_display_1825.html

III. DEADLINE AND PLACE OF PERFORMANCE OF THE FINAL BID

III.1. Deadline to Submit the final bid

III.1.1. The Contracting Authority shall determine that the deadline to submit the final tender is on **7 August 2020 at 11:59 p.m.**

IV. FINAL TENDER MUST CONTAIN

IV.1. The final tender must contain:

IV.1.1. itemised price calculation for all sections of the solution in the Appendix H of the TD,

IV.1.2. filled in Appendix A of the TD,

IV.1.3. filled in Appendix D of the TD (the latest version published at <https://zakazky.prg.aero/vz00002182>) The Appendix D shall not contain any changes except the parts to be filled in (e.g. addresses, prices, identification of persons acting on behalf of the parties).

IV.2. All other documents provided within the preliminary tenders shall be deemed part of the final bid, unless a new version of such documents are contained in the final bid. Documents as specified in art. IV.1. and IV.2. must be adapted to the adjusted tender conditions and therefore form an obligatory part of the final bid.

V. REQUIREMENTS ON THE FINAL BID, DIVISION AND CONTENTS

- V.1. The Contracting Authority defines in line with Section 103 (4) of APP that final tenders may only be submitted in written electronic form through the electronic tool called E-ZAK available under the profile of the Contracting Authority at <https://zakazky.cah.cz/>. **The final tenders shall be submitted only via the tool which is specifically intended for submission of tenders as specified in contractors user guide available at <https://zakazky.prg.aero/manual.html?lang=en> The final tenders submitted via messaging tool in E-ZAK or any other way outside E-ZAK shall be deemed not delivered and such will not be evaluated.**
- V.2. Before submitting a tender the user must register in the application. The Contracting Authority recommends uploading the tenders sufficiently in advance, so any possible technical issues may be solved.
- V.3. The Contracting Authority recommends that the final tender is prepared in conformity with the recommendations below regarding its format, structure and content.
- V.3.1. the final tender shall be submitted in a format which cannot be modified (for example PDF, etc.);
- V.3.2. The Contracting Authority also requests the supplier to submit the final tender in an open and machine-readable format;
- V.3.3. individual sections of the final tender including its appendixes shall be clearly separated in a manner allowing easy navigation between individual sections;
- V.3.4. all documents shall be legible, without any crossed out words or overwritten passages excluding the necessary corrections made by the supplier with the intention to correct own supplier's errors before the tender submission. In such scenario, these deletions, overwritten passages or corrections shall be attached with the initials of the person or persons signing the tender and shall be duly legible and clear.
- V.3.5. The final tender shall be submitted in English language.

VI. REQUIREMENTS ON THE ESTABLISHMENT OF TENDER PRICE / PRICE DEFINED IN THE FINAL BID

VI.1. Establishment of the tender price

- VI.1.1. The supplier is bound to define the total tender price for the entire subject-matter of this Public contract in conformity with TD, by specifying the total amount of the price in Czech crowns excluding VAT.
- VI.1.2. The total tender price must be defined by the participant as the highest permissible price. This price may not be exceeded and shall remain valid throughout the entire time the Public contract is being implemented.
- VI.1.3. The tender price shall be filled into Appendix H of TD (the appendix must not be adjusted in any other way than filling of the yellow highlighted fields with prices in CZK). The tender price and pricing information must be the same as the prices specified in other tender documents submitted by the participant - if such information is included in these documents. The pricing information provided in the tender of the participant must be identical - if repeatedly stated.

VI.1.4. The participant is obligated to include the total tender price in Appendix A (Cover sheet) and Appendix H (Service Fee Price List) including itemised breakdown of all individual prices and the total tender price in Appendix D (Draft agreement) attached to the TD.

VI.2. Tender price requirements

VI.2.1. The Contracting Authority stipulates that the overall tender price must include all costs necessary for due, full and quality implementation of the subject-matter of this Public contract including all risks which may appeared during the implementation of the Public Contract.

VI.3. Conditions when the tender price may be exceeded

VI.3.1. The Contracting Authority stipulates that the total tender price may be only be changed in connection with the change of the respective VAT rate. The Contracting Authority stipulates that the total tender price must not be altered based on inflation of the Czech currency, currency exchange rate in terms of foreign currencies or other factors affecting the exchange rate, currency stability or customs duties.

VII. TENDER EVALUATION

VII.1. Tenders shall be evaluated based on their economic benefits or advantages and in line with provisions of the Section 114 (2) of APP, and in the manner defined further in the TD.

VII.2. The basic criterion for evaluation is the economic benefit and advantage of the relevant bid. The Contracting Authorities shall evaluate the economic advantage of the tenders based on the lowest tender price.

VII.3. The evaluation process shall follow the procedure defined in the Appendix H of the TD.

VII.4. When evaluating the Tender price criterion the tender offering the lowest price will be evaluated as the best and most beneficial, and the tender offering the highest price will be evaluated as the least beneficial.

Annexes:

Appendix D - TD_CUPPS_CUSS_II_Appendix D_Draft_agreement_28JULY2020.docx

Appendix F - TD_CUPPS_CUSS II_Appendix F_Functional_technical_spec_28JULY2020

Appendix H - TD_CUPPS_CUSS II_Appendix H_Service Fee Price list_28JULY2020.xlsx

Date: 23. 7. 2020

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Ing. Jiří Kraus
Vice-Chairman of the Board of Directors
Letiště Praha, a. s.

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Ing. Jiří Černík
Member of the Board of Directors
Letiště Praha, a. s.